

Memo

To: Board of Supervisors
From: Shelton Vance, CPA
cc:
Date: September 30, 2019
Re: Final Budget Amendments for FYE 9/30/2019

The purpose of the following request is to adjust the current year's budget to actual receipts and actual expenditures for the year that ends 9/30/2019.

Receipts

I recommend the Board of Supervisors amend the Fiscal Year 2019 budget revenues to the actual receipts as shown on the General Ledger Budgeted Receipts Report, including beginning cash, after posting all revenue transactions for the fiscal year ending 9/30/2019.

Expenditures

I recommend that the Board of Supervisors amend the Fiscal Year 2019 budget expenditures to the final actual expenditures as shown on the General Ledger Budgeted Expenditures Report (summarized by category – Personal Services, Contractual Services, Etc.), after payment and posting of all approved claims and payrolls for the fiscal year ending 9/30/2019.